

Home Office and Auto Expenses

2023

OFFICE IN HOME - SQ FT OF OFFICE	
OFFICE IN HOME - SQ FT OF TOTAL HOUSE LIVING SPACE	
HOME PURCHASE PRICE (ENCLOSE COPY OF SETTLE SHEET)	
VALUE OF LAND	
LIST OF IMPROVEMENTS (INCLUDE LANDSCAPING):	
UTILITIES - Electric	
UTILITIES Gas	
UTILITIES Water	
HAZARD INSURANCE	
MORTGAGE INSURANCE	
HOA	
REPAIRS	
LANDSCAPING	
CLEANING	
RENT	

\$ -

AUTOMOBILE: to comply with IRS rules for deducting the expense of an automobile used in business:
Please maintain a log of daily automileage used for business purposes Please call me to discuss requirement
PLEASE DO NOT USE AN ESTIMATE OF BUSINESS MILEAGE - THIS APPROACH CAN LEAD TO LOSS OF DEDUCTION!
Cell phone apps such as MileIQ are great ways to track auto mileage

	Auto #1	Auto #2
YEAR, MAKE, MODEL	_____	_____
DATE 1ST USED FOR EMPLOYMENT/BUSINESS	___/___/___	___/___/___
ALL MILEAGE DURING YEAR	_____	_____
BUSINESS MILEAGE	_____	_____

** You are required to maintain a detailed log of every trip you have made for business mileage deducted.
 Estimates of mileage cannot be deducted.

COMMUTING MILEAGE DURING YEAR	<input type="text"/>	<input type="text"/>
AVERAGE DAILY ROUND TRIP COMMUTE	<input type="text"/>	<input type="text"/>

DO YOU HAVE ANOTHER CAR FOR PERSONAL USE?

COST OF VEHICLE, SALES TAX		
GAS & OIL		
REPAIRS & MAINTENANCE		
INSURANCE		
OTHER AUTO EXPENSES:		

If new car purchased, please send copy of retail installment contract that reports details of purchase